

# POSITION TITLE: Staff Accountant – Small Business and Tax Services

## **REPORTS TO: Accounting Department Manager**

#### **POSITION SUMMARY:**

As a member of our small business/tax services team, you will be involved in the preparation, compilation, and review of financial statements for various businesses and non-profit organizations. You will also be involved in the preparation of individual, partnership, and corporate income tax returns.

### **QUALIFICATIONS:**

- Bachelor's degree in Accounting.
- Possess or be pursuing CPA designation.
- 0 3 years recent experience in public accounting.
- Possess a positive attitude, strong communication skills, and a willingness to learn.
- Strong commitment to excellence, client service, and professional growth.
- Be a team player and motivated to work in a fast-paced environment with the ability to handle multiple assignments simultaneously.
- Proficiency in the use of Microsoft Office products.
- Proficiency in the use of QuickBooks is a plus.

#### **BENEFITS**:

Weinhold, Nickel & Company, LLP offers comprehensive and competitive benefits including health, life insurance, short and long-term disability insurance, CPA exam reimbursement, SIMPLE retirement plan, holidays, and time off for vacations and illness. We also offer a flexible work schedule, a team-oriented work environment, and opportunities for advancement. For a full list of benefits, see the WNC Employee Benefits Facts Sheet.